

Dr. Roy Wilson Learning Centre
School Council Meeting
February 2017

Held Wednesday February 1st 2017 at 7:15pm

In attendance: Stephanie Williams, Bob Burgess, Alexis Routly, Amber Kitching, Danna Hanni, Crystal Sljivic, Karen Stennick, Laurel Scharfenberg, Sarah McQuat, Leisa Carney, Marilee Knibbs, Erin Greggains, Jody Crozier, Corey Sadlemyer, Troy Bartman, Lisa Bosch

Teacher Report: Tanya Hoffarth, Sarah Balaberda & Jill Peart

Bob Burgess calls the meeting to order at 7:15pm

1. Principal's Report – Corey Sadlemyer
 - a. Ongoing planning for the 1st big transition (grade 9's to grade 10 at MHHS)
 - b. We're hosting the city wide Mini Sticks tournament February 11th for grades 1 & 2
 - c. Family Week is the week of February 20th
 - d. March 9th the grades 4-9 will be in Elkwater: skiing if possible, otherwise other activities are planned both for those who don't want to ski and if skiing isn't possible
 - e. March 13th report cards go home
 - i. Student Led's to be held March 15th & 16th
 - f. Moving the March 1st School council meeting to March 8th (directly following the grade 7 information night) to accommodate MHHS' open house. The raffle draw will still occur March 1st at 7pm at WLC
2. Amber enters a motion to accept December 2016 minutes
 - a. Erin seconds the motion
 - b. All in favour, motion passed
3. Teacher's Report – Grade 5
 - a. Grade 5's are working on a "make a difference project"
 - i. They chose a concern that was important to them
 1. They want to plant trees around the new playground
 - a. Hoping for PC/CA to potentially match some of their donations
 2. They set up a website where you can keep up to date on all the happenings
 - ii. They are learning about the environment by "travelling" across Canada
 1. They used a "passport" to collect info as they travelled and to display what they ahead learned
 - iii. Among all the grade 5 classes, they were split into 3 groups to help mix it up to work in different subjects
4. Treasurer's Report – Stephanie Williams on behalf of Derek Hirsch (absent)
 - a. See attached report on final page
5. Council of Councils – Bob Burgess
 - a. Still pushing for 4 meetings a year versus the usual 3 meetings
 - b. Next meeting is February 16th
 - c. Met with Mark Davidson (superintendent) today to create the agenda for the meeting. Set to include:
 - i. Police record checks for volunteers in schools
 1. Not required yet, but will soon be implemented
 2. Looking to put the form on the SD76 website that volunteers can print off to save money when they get their record check done
 - ii. Clarification of the separation of Parent Council, School Council & Community Association
 1. For instance, the PC cannot fundraise. Fundraising is the sole responsibility of the CA.

- iii. We require separate insurance for PC, CA & the board members of the CA.
 - 1. PC is covered under the blanket insurance for SD76 as long as it is a school sanctioned event. Bouncy Castles (and similar objects) are absolutely NOT covered under insurance.
 - 2. CA & the board require separate insurance.
 - iv. Corey brought up a question: how should we be flowing money from PC accounts to CA accounts? Should they be made as a donation from PC to CA? Looking into the answer
6. Committee Reports
- a. Hot Lunch – Stephanie Williams on behalf of Lisa Perich (absent)
 - i. We absolutely CANNOT accept any more late hours
 - 1. Our vendors require us to order ahead of time and we cannot do that if numbers are constantly changing
 - 2. The man hours that go into doing last minute adjustments and counting is unheard of
 - a. Just counting the hot lunches as of today we have 40.25 man hours in counting and spring paper orders with about 6+ more hours to go
 - ii. We need to push 100% online ordering
 - 1. Plans to do a test week/month of online only
 - a. Will still send home a letter informing people of hot lunch, but it will tell them they need to order online
 - b. We need more people to sign up for the online newsletter, FB etc, so that we can notify people about hot lunch via email versus paper
 - c. We are strongly leaning towards online only ordering option for next year
 - d. We ran an online ordering contest last month and Mr. Bardal's class one a Tutti Frutti party with 58% of his class ordering online.
 - b. Fundraising – Stephanie Williams
 - i. Raffle Report
 - 1. We have sold 333 tickets and don't anticipate selling anymore for the remainder of the year
 - 2. If the remaining winners take trips (highest value) we will profit \$13,300 from the raffle (we make more if they take cash)
 - 3. We will run the raffle again next year with pre-selling set to begin in approximately May of this year
 - a. 500 tickets at \$100 each again
 - b. St. Pat's is looking at not running their raffle this year which would be huge for us
 - ii. New fundraiser starting mid February
 - 1. Selling popcorn
 - 2. Profit is 50%
 - iii. Still have plans to run a beef jerky fundraiser exclusively for the grade 9's to raise money for their year end activities
 - iv. Grade 9's raised \$320 from their bake sale at Winter Wonderland (funds are in the PC account)
 - c. Special Events – Stephanie Williams
 - i. Teacher Appreciation is coming up in March
 - 1. Watch for posts on Facebook for food & prize donation requests as well as for when volunteers are needed
 - 2. Steph entered a motion to spend up to \$500 on teacher appreciation from Parent Council
 - a. Crystal seconded the motion
 - b. All in favour. Motion passed
 - d. Special Note: Parking – Stephanie Williams

- i. We need no parking signs for on the fence along the field and where it bottle necks traffic
 - 1. Corey said there are some on order
 - 2. We can't enforce parking without signs (police department said the same thing)
 - a. They should at least be able to enforce along the field as parking there blocks the intersection
 - 3. City, YMCA & NDA won't open up the other end because main traffic would use it as a thoroughfare
- e. Playground Report – Alexis Routly, Stephanie Williams & Troy Bartman
 - i. The playground has arrived in Alberta and is being stored in a storage facility in Edmonton
 - ii. The company will be assembling 5 pieces to use as a demo in a trade show they are participating in
 - 1. This will result in us getting pre-assembled pieces and a discount
 - iii. They will be sending a supervisor and tools to help with the install
 - iv. They have already emailed the install specs
 - 1. Brent S. coming to look at the plot and plan prep & excavation
 - v. Plans: mid April excavation followed by a mid May install (all contingent on weather) with pour in place install to follow
 - vi. NDA has donated \$50,000 towards the playground which they will pay in 2 instalments.
 - 1. We will also be looking at them to supply volunteers to help with the assembly
 - vii. All of the concrete has been generously donated
 - viii. Still require volunteers to help with the assembly (counts as in kind donations)

Bob Burgess called the PC meeting to an end at 7:58pm. Next meeting March 8th at 8pm.

Alexis Routly called to open the CA meeting at 7:58pm.

- 1. Raffle requires banners to help advertise tickets for when we are selling at events or off campus locations. Banners could also be a generic WLC to be used for other events
 - a. Stephanie entered a motion to spend up to \$250 from CA on banners
 - i. Jody seconded the motion.
 - ii. All in favour. Motion passed.
- 2. Insurance needs to be ordered separately for the CA and its board members. Bob has looked into it all with his broker and come up with a suitable policy and cost.
 - a. Bob entered a motion to spend up to \$1150 from CA on insurance (pending the acceptance of the insurance policy; Steph requested to view it).
 - i. Steph seconded the motion.
 - ii. All in favour. Motion passed.

Alexis called the CA meeting to an end at 8:05pm. Next meeting also March 8th directly following PC meeting.

Dr. Roy Wilson Learning Centre
February meeting

username

Parent Council

Statement of activity - December / January

Opening bank balance 29,100.90

Income 25,670.43

Deposit	December	4,009.00
Interest	December	1.21
Deposit	January	322.50
Deposit	January	5,825.55
Deposit	January	10,930.50
Deposit	January	4,580.50
Interest	January	1.17

Disbursements (22,262.36)

Patio Café	87	December	(1,002.50)
Lisa Perich - reimbursement	88	December	(22.31)
B&L Logistics	81	December	(42.00)
Stephanie Williams - reimbursement	89	December	(117.58)
Stephanie Williams - reimbursement	91	December	(343.08)
Boston Pizza	90	December	(1,643.76)
Curbside	93	December	(828.00)
Curbside	92	December	(861.60)
Lisa Perich - reimbursement	97	December	(144.36)
Mike's Meats	96	December	(1,712.81)
Stephanie Williams - reimbursement	98	December	(162.96)
Pizza 73	99	December	(1,050.93)
Tutti Fruiti	94	January	(563.43)
Pizza 73	100	January	(1,064.38)
Taco Time	202	January	(833.00)
B&L Logistics	95	January	(45.00)
Tutti Fruiti	201	January	(555.98)
MHSD 76	203	January	(6,000.00)
Pita Pit	204	January	(2,824.00)
Lisa Perich - reimbursement	207	January	(23.50)
Smoothie Bacon Dogs	205	January	(2,359.75)
Tutti Fruiti	206	January	(61.43)

Closing bank balance / net assets 32,508.97

Community Association

Community Association balances	Current	Prior month	Change	
Regular	3,594.67	54,079.02	(50,484.35)	\$50K pmt to Peak Play Environments
Common share account	1.08	1.08	-	
Casino	16,241.77	16,240.39	1.38	
Raffle Proceeds	10,392.08	7,824.05	2,568.03	
Raffle Trust	14,384.65	22,620.05	(8,235.40)	raffle winnings payouts
Total balance	44,614.25	100,764.59	(56,150.34)	
	as at Feb 1	as at Dec 2		

Other matters:

Current information includes December & January activity